

Renewing a Professional Medical Corporation

Licences for Professional Medical Corporations must be renewed annually with the College. The renewal process is an online application. A renewal notification will be sent to the primary contact of the Professional Medical Corporation. If the email address on file is required to be updated, please notify the College at cpsnl@cpsnl.ca.

At the time of renewal, the following items are required:

1. a current certificate issued by the Registry of Companies for the Province of Newfoundland and Labrador, certifying the corporation was incorporated under the *Corporations Act, Newfoundland and Labrador* and is in good standing;
2. certification signatures of each physician who is a director or voting shareholder; and
3. Visa or MasterCard payment of the College's renewal fee.

Important:

As per the *Medical Act, 2011*, all Professional Medical Corporation licences expire January 15 annually.